

CVP

CLASSIC VIDEO & PHOTOGRAPHY

YOUR LIFE ... YOUR DREAMS ... OUR PASSION

Event Information

In order to serve you better, we would appreciate your taking a few of minutes to fill in the information below.

This information will help us to give you the best production possible.

Wedding Date:	_____	Groom's Name	_____
Bride's Name:	_____	Address:	_____
Address:	_____		_____
	_____		_____
Home Phone:	_____	Home Phone:	_____
Work Phone:	_____	Work Phone:	_____
Email:	_____	Email:	_____
Fax:	_____	Fax:	_____
Parent(s):	_____	Parent(s):	_____
Maid of Honor	_____	Best Man	_____
Grandparent(s)?	_____	Grandparent(s)?	_____
Children?	_____	Children?	_____

Package: _____ **Includes coverage of:** _____

Please fill out each highlighted section completely and include all required directions.

Bride's Preparation: *Maximum of 2.5 hours prior to the ceremony)

Preparation Location:	_____	Video Arrival Time:	_____
Address:	_____	Phone #:	_____
	_____	Directions Enclosed:	_____

Groom's Preparation: (Maximum of 2.5 hours prior to the ceremony)

Preparation Location:	_____	Video Arrival Time:	_____
Address:	_____	Phone #:	_____
	_____	Directions Enclosed:	_____

Ceremony:

Start Time:	_____	End Time:	_____
Location:	_____	Denomination:	_____
Address:	_____	Full Mass?	Y / N
	_____	Interview Bride and Groom?	Y / N -Before / After Ceremony
Phone #:	_____	Directions Enclosed:	_____
Special Ceremony Notes:	_____		

Photo Session:

Photo Location:	_____	Photo Time:	_____
Address:	_____	Directions Enclosed:	_____

CVP

CLASSIC VIDEO & PHOTOGRAPHY

YOUR LIFE ... YOUR DREAMS ... OUR PASSION

Reception:

Cocktail Hour Start Time: _____ Reception Start time: _____ End Time: _____

Location: _____ Phone #: _____

Address: _____
_____ **Directions Enclosed:** _____

Candid Table Pans – Please Advise Yes _____ or No _____

Video Messages (specify yes or no):

Grandparents _____, Parents _____, Best Man _____, Maid of Honor _____, Bridal Party _____

Besides the Bridal Party and Parents, please list (no more than 5 people) you would like interviewed:

Please advise an Emergency Phone# for the wedding day - _____

*Usually a person in the bridal party that will have a cell phone handy that can be contacted if necessary

Special Reception Notes: _____

Special Notes and/or Instructions:

Interview Tributes: *Does Not Apply*

1. _____

3. _____

2. _____

4. _____

Preferred Form of Edit: (Please check only ONE as your chosen editing style effects our shooting style)

Mid Form (approx. 1-1:15 hours)

Short Form (approx. 30 mins)

Will the Bride be taking the Groom's last name? (circle one) Yes or No

Couple's address after the wedding: _____

(If you are not moving immediately after the wedding, please remember to notify us whenever you do change your address.)

To insure your peace of mind (as well as our own) we will need this information sheet returned to us on or before As your wedding day approaches you will have enough details to keep straight. You should not be worrying about getting information to your videographer.