

EDITING CHECKLIST FOR:

\*Please fill in all sections completely which are highlighted; these are the sections included with your package. If you would like any of the other "Enhancements" added please fill out the attached "Little Extras Order Form". We need you to send CD's of all musical selections. For assistance in selecting music, please visit our web site at [www.classicvideoprod.com](http://www.classicvideoprod.com) Go to the "Forms" button located at the bottom of the page and click on "Music Library". Please mail all photos and CD's in protective packaging, labeling them "Photos- Do Not Bend". We will treat them with the same care as if they were our own. Please keep in mind we require 3-6 months to complete your video after everything has been delivered to us. If you have any questions or concerns, or if you need advice do not hesitate to call!

**Classic Opening-**

Custom designed, film-style opening sequence featuring you as the stars! It is a teaser preview of what's to come. The music you choose for this truly sets the tone for your Wedding Video.

Song\* \_\_\_\_\_  
Artist \_\_\_\_\_

Enclosed

**Photo Opening**

Please provide 15-20 photos of the bride and groom; approximately 5 photos of each from infancy to adulthood and 5 couple photos. Please number your photos on the back in pencil in the order you would like for them to appear: B1-B5 for Bride, G1-G5 for the Groom and C1-C5 for Couple. To insure the appropriate artistic timing, we may have to eliminate some of your photos, depending on the length of the song you chose. As a result, we need you to mark an "X" on 3- 5 photos which you would not mind excluding. Please arrange those photos toward the end of your numbered sequence.

# Of Photos enclosed \_\_\_\_\_

Photos numbered

Song\* \_\_\_\_\_  
Artist \_\_\_\_\_

Enclosed

**Wedding Invitation**

Please enclose a "clean" copy of your Wedding Invitation.

Invitation Enclosed

**Bride's Preparation**

Song\* \_\_\_\_\_  
Artist \_\_\_\_\_

Enclosed

**Grooms Preparation\* *Does Not Apply***

Song\* \_\_\_\_\_  
Artist \_\_\_\_\_

Enclosed

**Pre Ceremony**

This is included in all of our film-style packages. This montage includes establishing location shots as well as guests arriving.

Song \_\_\_\_\_  
Artist \_\_\_\_\_

Enclosed

Use music only \_\_\_\_\_ Use original audio too \_\_\_\_\_

**Ceremony**

There are many ways in which we condense time within the ceremony footage. To insure your edited ceremony footage is a reflection of you, please take a few minutes to consider the following choices:

**Readers/Speakers:** (Please specify for each speaker/reader)  
 \_\_\_\_\_ Leave in their entirety \_\_\_\_\_ Condense \_\_\_\_\_ Omit

**Gospel:**  
 \_\_\_\_\_ Leave in its entirety \_\_\_\_\_ Condense \_\_\_\_\_ Omit

**Sermon/Homily:**  
 \_\_\_\_\_ Leave in its entirety \_\_\_\_\_ Condense \_\_\_\_\_ Omit

**Music:**  
 Was there any special music/vocals performed at your ceremony that should be included? Please be specific.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Should we use our professional judgment in adding and or replacing music where appropriate? Y / N

If no, please give us your wishes:  
 \_\_\_\_\_  
 \_\_\_\_\_

Special Ceremony Notes: \_\_\_\_\_  
 \_\_\_\_\_

**Receiving Line/Post Ceremony**

We recommend an instrumental music selection here

Song\* \_\_\_\_\_  
Artist \_\_\_\_\_

Enclosed

Use music only \_\_\_\_\_ Use original audio too \_\_\_\_\_

**Photo Session –(circle one) *Does Not Apply***

Couple Only/Include Bridal Party & Parents

Song \_\_\_\_\_  
Artist \_\_\_\_\_

Enclosed

**Cocktail Hour**

Frequently the Photo Session and the Cocktail hour can fit into one song. Please specify if you definitely want to use a separate song for this section. Otherwise, think of this selection as a "back-up" song. It is usually more upbeat.

Definitely use this as a separate selection.

Song\* \_\_\_\_\_  
Artist \_\_\_\_\_

Enclosed

### 1st Dance

We recommend using the CD version of your song on your wedding video for a more romantic feel. If you would like us to use the original audio from the your video tape please write, "Use original audio".

Song\* \_\_\_\_\_

Artist \_\_\_\_\_

Enclosed

### Parent Dances – same advice as 1<sup>st</sup> Dance

Father/Daughter \*Song \_\_\_\_\_

Artist \_\_\_\_\_

Mother/Son \*Song \_\_\_\_\_

Artist \_\_\_\_\_

Enclosed

Would you like us to include 1-2 photos of each of you as children with your respective parents within the montage of the dance? Y/N If yes, please be sure to label the back of each photo appropriately.

Parent/Child Photos Enclosed

### Highlights

If you have chosen a one song highlight please keep in mind the pace of the song should be able to match dancing scenes at the reception as well as romantic close-ups. If you have chosen a two song highlight please specify how you envision your highlights if other than a chronological recap. (Ex. one song of the entire day, the other couple shots only etc.) Also please specify if you prefer any original audio in this section or if you want a purely musical background.

Song #1 \_\_\_\_\_

Artist \_\_\_\_\_

Enclosed

Song #2 \_\_\_\_\_

Artist \_\_\_\_\_

Enclosed

Use music only \_\_\_\_\_ Use original audio too \_\_\_\_\_

Please use your creative judgment \_\_\_\_\_

Special Instructions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Classic Treasure

Additional 3rd song of "Highlights". If **other than a chronological recap**, please specify the types of images for each song. (Ex. 1st song of the ceremony, 2<sup>nd</sup> song the reception and 3<sup>rd</sup> song couple shots only) Also please specify if you prefer voice overlays in key places and original audio or pure musical background.

Song #3 Does Not Apply \_\_\_\_\_

Artist \_\_\_\_\_

Enclosed

Use music only \_\_\_\_\_

Use original audio & voice-overs too \_\_\_\_\_

Please use your creative judgment \_\_\_\_\_

Special Instructions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Credits

Please e-mail a typewritten list of all Bridal Party Members to [info@classicvideoprod.com](mailto:info@classicvideoprod.com). Please be sure to include Parents, Officiant, and Readers if so desired. For "Standard" and "Creative" Credits please include one song selection (fun upbeat selection). For "Creative Credits w/ Interview Tributes" please include two songs. We recommend an instrumental selection for the interview section and a fun upbeat selection for the other. \*\* Be advised: this list will be copied and pasted EXACTLY how you send it to us so be sure to type it in EXACTLY how you would like for it to appear.

Credits Song\* \_\_\_\_\_

Artist \_\_\_\_\_

Enclosed

Interview Tributes Song - Does Not Apply

Artist \_\_\_\_\_

Enclosed

Members list Emailed to [info@classicvideoprod.com](mailto:info@classicvideoprod.com)

### Honeymoon Video/Photos

Please provide approximately 15 photos of your Honeymoon. (Or you may give us approximately 3 minutes of honeymoon video footage transferred onto VHS tape to be included). Please number your photos on the back in pencil in the order you would like for them to appear. To insure the appropriate artistic timing, we may have to eliminate some of your photos, depending on the length of the song you chose. As a result, we need you to mark an "X" on 3-5 photos which you would not mind excluding. Please arrange these photos toward the end of your numbered sequence.

# Of Photos enclosed \_\_\_\_\_ OR

VHS Video Enclosed \_\_\_\_\_ (on 1 tape and cued to start)

Photos numbered

Song \_\_\_\_\_

Artist \_\_\_\_\_

Enclosed

### Short Form Edit

If you have chosen a short form edit, we will need one slow and three up-tempo music selections from you. Please keep in mind; if you would like audio inserts and/or ambient sound incorporated, it is best to choose at least one instrumental selection.

Song #1 \_\_\_\_\_

Artist \_\_\_\_\_

Enclosed

Song #2 \_\_\_\_\_

Artist \_\_\_\_\_

Enclosed

Song #3 \_\_\_\_\_

Artist \_\_\_\_\_

Enclosed

Song #4 \_\_\_\_\_

Artist \_\_\_\_\_

Enclosed

Use music only \_\_\_\_\_

Use original audio & voice-overs too \_\_\_\_\_

Please use your creative judgment \_\_\_\_\_

**\*Please take a moment to reflect on your day. If there is anything specific you wish to include/exclude from your wedding video, please let us know.**

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**\*Please take a moment to think about how you would like your wedding video completed:**

1. Describe the character of your video (i.e. slow & romantic/fun & lighthearted etc.)

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2. Likes: (i.e. editing effects such as slow motion, black & white, film, sepia tone, cinemascope, fog etc.)

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3. Dislikes:

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4. Your ideas:

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**\*Delivery Method:**

Please notify me when my video is complete. I will pick up my tape within 2 days of notification.

Please send me my DVD when it is complete, to the address below, via Federal Express. I understand I will be billed at that time, based on FedEx pricing and that CVP is not responsible for any items lost in the mail. **\*Master Card and Visa accepted**

Address: \_\_\_\_\_

Credit Card: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

(Your credit card will not be charged until your tapes are shipped)

**\*Special Note: As our clients your ideas, selections and wishes are of supreme importance to us. We will do our utmost to include everything you have detailed. However, please keep in mind that everything you have noted may not be possible due to numerous factors. As you have chosen CVP for our creativity and professional judgment, we reserve the right to make choices regarding the final integrity of our finished product.**